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| **Fecha:** |  |  |  |  |  |
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| **1. Datos de Identificación** |
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| **1.1 Sujeto Activo** | **1.2 Sujeto Pasivo** |
| Nombre : |   | Nombre : |   |
| Edad : |   | Edad : |   |
| Cedula : |   | Cedula : |   |
| Cargo : |   | Cargo : |   |
| Dependencia : |   | Dependencia: |   |
|   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |
| **1.3 Sujetos Partícipes** | **1.4 Sujetos Participes** |
| Nombre : |   | Nombre : |   |
| Edad : |   | Edad : |   |
| Cedula : |   | Cedula : |   |
| Cargo : |   | Cargo : |   |
| Seccional : |   | Seccional : |   |
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| **2. Presunta situación de Acoso Laboral:**  |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **2.1 Tipo de violencia laboral** |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Física  |   |  | Verbal |   |  | Persecución |   |  | Discriminación |  |   |  |  |  |
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| Entorpecimiento |   |  | Inequidad  |  |   |  | Desprotección |  |   |  | Otro |   |  |  |
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| Cual : |   |   |   |   |   |   |   |   |   |  |  |  |  |  |  |  |  |  |  |
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| **2.2.Ocurrencia de los hechos** |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Publica |   |  | Privada  |   |  | Reiterada  |   |  | Ocasional |   |  |  |  |  |  |
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| **2.3 Descripción de los hechos:**  |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| *Describa detalladamente causas, sujetos, situaciones, hechos y circunstancias de tiempo, modo y lugar* |
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| **3. Aporte de pruebas**  |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| *Describa detalladamente las pruebas aportadas a la presunta situación de acoso* |  |  |  |  |  |
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| **4. Se constituye como Acoso Laboral, según lo establecido en la ley 1010 de 2006**  |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  | SI  |   |  |  |  |  | NO |   |  |  |  |  |  |  |  |  |  |  |  |  |
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| Justificación:  |   |
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| **5. ¿El caso amerita seguir el trámite conciliatorio?** |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  | SI  |  |  |  |  |  | NO |   |  |  |  |  |  |  |  |  |  |  |  |  |
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| En caso afirmativo, se cita a los actores de la presunta situación de acoso laboral para  |
| el día |   | de |   | de |   |  |  |  |  |  |  |  |  |  |  |  |  |  |
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| Elaborado por: |   |  | Firma: |   |
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